

Spaces	Day (+4-8 hours)	1/2 Day (4 hours)	
Auditorium	\$300.00	\$150.00	After-Hours Event Charge (Past 5 p.m. and weekends) \$30/hour
Occupancy: Up to 300			
Event Sound System: <i>(Includes aux cord, two mics w/ stands and/or virtual meeting setup)</i>	\$30.00	\$15.00	
Other Sound System: <i>Theater/Concert</i>	Bid	Bid	
Projector and Screen	\$30.00	\$15.00	Charge for off-site rentals \$100 flat fee (Off site rentals must provide own transportation)
Stage Lights: <i>(Theater/Concert)</i>	Bid	Bid	
Base Stage Lights: <i>Other Events</i>	\$5/Hour of Operation	\$5/Hour of Operation	
Recital Hall	Currently unavailable	Unavailable	Outdoor Set up/Tear Down Fee \$30 flat fee
Occupancy: Up to 110			
Conference Meeting Room	\$60.00	\$40.00	
Occupancy: Up to 50			
Other Areas			
Hallway Rental-Vendor Tables	\$35 per floor	\$25 per floor	
Concessions- Vendor	Percentage	Percentage	
Outdoor Lawns	\$150.00	\$100.00	
Amenities			
Standard equipment for tiered risers seating or stage. 8x4 ft platforms. (On site setup included.)	\$300.00	\$300.00	
Folding Chairs (250 Available)	\$2.00	\$2.00	
Eight Foot Rectangle Table 2x8 Ft (42 available)	\$10.00	\$10.00	
Six Foot Folding Table 2x6 Ft (5 available)	\$10.00	\$10.00	
Round Table 6Ft Diameter, seats 8 (15 available)	\$10.00	\$10.00	
Cocktail Table (20 available)	\$10.00	\$10.00	
Table Linens	\$10.00	\$10.00	
Wine Glasses	\$2.00	\$2.00	
Use of Alcohol- Vendors	Percentage	Percentage	
Flip Chart/Easels & Markers	\$5.00	\$5.00	
Conference Call Microphone for Virtual Meetings	\$5.00	\$5.00	
Additional Microphone	\$5.00	\$5.00	
Additional Mic Stands	\$5.00	\$5.00	
Drink Cooler	\$5.00	\$5.00	
<u>Staff IT help during your event (initial setup is complimentary, this includes running sound/virtual meeting for event duration.)</u>	<u>\$30 per hour</u>	\$30 per hour	