

Spaces	Day ( +4-8 hours)	1/2 Day (4 hours)	
<b>Auditorium</b>	<b>\$300.00</b>	<b>\$150.00</b>	
<b>Occupancy: Up to 300</b>			
Event Sound System: <i>(Includes aux cord, two mics w/ stands and/or virtual meeting setup)</i>	\$30.00	\$15.00	
Other Sound System: <i>Theater/Concert</i>	Bid	Bid	
Projector and Screen	\$30.00	\$15.00	
Stage Lights: <i>(Theater/Concert)</i>	Bid	Bid	
Base Stage Lights: <i>Other Events</i>	\$5/Hour of Operation	\$5/Hour of Operation	
<b>Recital Hall</b>	<b>Currently unavailable</b>	<b>Unavailable</b>	
<b>Occupancy: Up to 110</b>			
<b>Conference Meeting Room</b>	<b>\$60.00</b>	<b>\$40.00</b>	
<b>Occupancy: Up to 50</b>			
<b>Other Areas</b>			
Hallway Rental-Vendor Tables	\$35 per floor	\$25 per floor	
Concessions- Vendor	Percentage	Percentage	
Outdoor Lawns	\$150.00	\$100.00	
<b>Amenities</b>			
Standard equipment for tiered risers seating or stage. 8x4 ft platforms. (On site setup included.)	\$300.00	\$300.00	
Folding Chairs (250 Available)	\$2.00	\$2.00	
Eight Foot Rectangle Table 2x8 Ft (42 available)	\$10.00	\$10.00	
Six Foot Folding Table 2x6 Ft (5 available)	\$10.00	\$10.00	
Round Table 6Ft Diameter, seats 8 (15 available)	\$10.00	\$10.00	
Cocktail Table (20 available)	\$10.00	\$10.00	
Table Linens	\$10.00	\$10.00	
Wine Glasses	\$2.00	\$2.00	
Use of Alcohol- Vendors	Percentage	Percentage	
Flip Chart/Easels & Markers	\$5.00	\$5.00	
Conference Call Microphone for Virtual Meetings	\$5.00	\$5.00	
Additional Microphone	\$5.00	\$5.00	
Additional Mic Stands	\$5.00	\$5.00	
Drink Cooler	\$5.00	\$5.00	
<u>Staff IT help during your event (initial setup is complimentary, this includes running sound/virtual meeting for event duration.)</u>	<u>\$30 per hour</u>	\$30 per hour	

After-Hours Event Charge (Past 5 p.m. and weekends)  
\$30/hour

Charge for off-site rentals  
\$100 flat fee (Off site rentals must provide own transportation and will be charged an additional \$100 fee if equipment not clean upon return.)

Outdoor Set up/Tear Down Fee  
\$30 flat fee

Indoor Cleaning Fee (If your event has food.)  
Auditorium: \$60  
Conference Room: \$20